



Late Cancellation and No-Show Policy

Late cancellation and no-shows for appointments unnecessarily delay the delivery of health care to other patients.

Late Cancellation and No-Show Policy:

- A late cancellation is defined as failure to contact the office at least 24 hours in advance to cancel a scheduled appointment. **There will be a \$50 charge for late cancellations.** This is not billable to the insurance and is due prior to scheduling another appointment.
- A no-show is defined as missing a scheduled appointment. **There will be a \$50.00 charge for no-show appointments.** This is not billable to the insurance and is due prior to scheduling another appointment.
- ESTABLISHED patients who miss THREE scheduled appointments (within a year) without giving our office at least a 24-hour notice may be dismissed from the practice.

Late Arrivals Policy:

If you are more than ten minutes late, you may be asked to reschedule your appointment. Every effort will be made to see you that same day but this is not always an option.

Patient (if 18 years or older)/Legal Guardian Signature

Date